

### **Name Change Authorization Letter**

Date: \_\_\_\_\_

I, \_\_\_\_\_, do hereby authorize Hartselle Utilities to transfer account number \_\_\_\_\_ for address \_\_\_\_\_ into the name of \_\_\_\_\_ due to \_\_\_\_\_. I authorize any deposits on said account to be transferred to the above named individual.

To complete this transfer, the new account holder is required to provide this form, in person, with his/her driver's license and his/her social security number at Hartselle Utilities' main office located at 1010 Sparkman Street NW Hartselle, Alabama 35640. Further, the new account holder understands that they will be responsible for any existing balance on the account number listed in this document.

#### ***Existing Account Holder:***

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Last 4 digits of Social Security Number: \_\_\_\_\_

#### ***New Account Holder:***

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone Number: \_\_\_\_\_